

**INVENTORY IQ**

1/27/2020  
Updates

IQB-91

# Allow scanning user barcode to change user on any screen

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Prior it could only be done on the  
login screen

WWW-886

# Daily Email on Storeroom Activity

Daily email sent to report email address listing Inventory Used, User Summary, Jobs Summary, and Storeroom Access


Wed 2/5/2020 7:00 AM  
HUB Industrial Supply <sales@hubindustrial.com>  
Inventory IQ: **Granger - Jackson Daily Snapshot**

To: IQ Errors  
[If there are problems with how this message is displayed, click here to view it in a web browser.](#)

**HUB**  
INDUSTRIAL SUPPLY

Tuesday Snapshot - **Granger - Jackson**

Inventory Used **\$26.83**



User Activity

	User	Access	Items	Tools	Total
1	Aaron Johnson	3	1	0	\$67.20
2	Jeremy Guiter	1	1	0	\$7.56
3	Dominic Strapp	1	2	0	\$5.19
4	Calvin Biddy	1	4	0	\$2.38
5	Tim Hardley	1	1	0	\$0.80
6	Dan Spurgeon	1	0	0	\$0.00

Jobs Summary

WWW-886

# Daily Email on Storeroom Activity

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Daily email sent to report email  
address listing Inventory Used,  
User Summary, Jobs Summary,  
and Storeroom Access

## Jobs Summary

	Job	Items	Total
1	No Job	9	\$83.13

## Storeroom Access

	User	Entered	No Activity
1	Aaron Johnson	3	2
2	Dominic Strong	1	0
3	Tim Harding	1	0
4	Dan Spivey	1	1
5	Jeremy Gunn	1	0
6	Calvin Blay	1	0

[View IQ Account](#)

Thank you, HUB Industrial Supply!

WWW-886

# Daily Email on Storeroom Activity

Daily email sent to report email address listing Inventory Used, User Summary, Jobs Summary, and Storeroom Access

To setup email addresses to receive the report follow these steps

## INVENTORY IQ®

Intelligent Inventory Management

### REPORTS

- Item Transactions
- Item Receipts
- Item Usage by User
- Item Usage by Group
- Item Usage by Job
- Item Inventory Balance
- Item Class
- Item Class and Job
- User Usage by Category
- Item Adjustments
- Storeroom Access
- Events
- Incidents
- Tool Issuance

### ACTIONS

- Take Out Item
- Receive Shipment
- Receive Item
- Count Inventory

### SETUP

- Locations
- Users
- User Groups
- User Shifts
- Devices
- Job Codes
- Items
- Item Categories
- Tools
- Scales
- Event Subscriptions

### LOCATIONS

NAME	ITEMS	USERS	NEXT REPLENISH	
	1955 Items	31 Users	2/6/2020	EDIT VIEW ACTIVITY

[ADD NEW LOCATION](#)

### LOCATION DETAILS

**Name \***

**Contact \***

**Report Email**

**Replenish Interval \***

**Interval Day \***

**Ship To Location \***

**Require Job Codes**

**Email To Order**

[SAVE](#) [DELETE](#)

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New How-To documents and  
videos



#### Questions & Answers

- Q: What happens to the data when I delete a user?
- Q: Why aren't my labels printing properly?

## All About Job Codes

One of the many customizable features that makes Inventory IQ such a useful tool is the ability to organize transactions according to a job code. Job codes can be used in a variety of ways, such as: Billing consumables to project that they were used for Tracking consumption by department Job codes are available to ...

## Troubleshooting the scanner

Occasionally a scanner will be otherwise operational, but when you press the side button to read a bar code, nothing happens. No lights shine on the bar code, and no reading of the bar code. The problem may be that the bar code scanner feature of the device has become disabled. To determine if the ...

## New User Training, Part 1

The Inventory IQ system installed in your facility is a powerful tool to help your company get the most out of your supplies. By following a few simple steps, you can keep the system running smoothly and providing the greatest benefit to you and your company. Authentication: Your manager will register you into the system ...

## New User Training, Part 2

In part 1 of this tutorial, we showed you how to take out inventory items from the store room. It's time to dive a little deeper into the features of the Inventory IQ system, and to do that, we need to be clear on some of the terminology. Definition of Terms: Your store room can ...

Stay tuned  
for future  
updates!

# INVENTORY



- For IQ support requests contact [iqsupport@hubindustrial.com](mailto:iqsupport@hubindustrial.com)